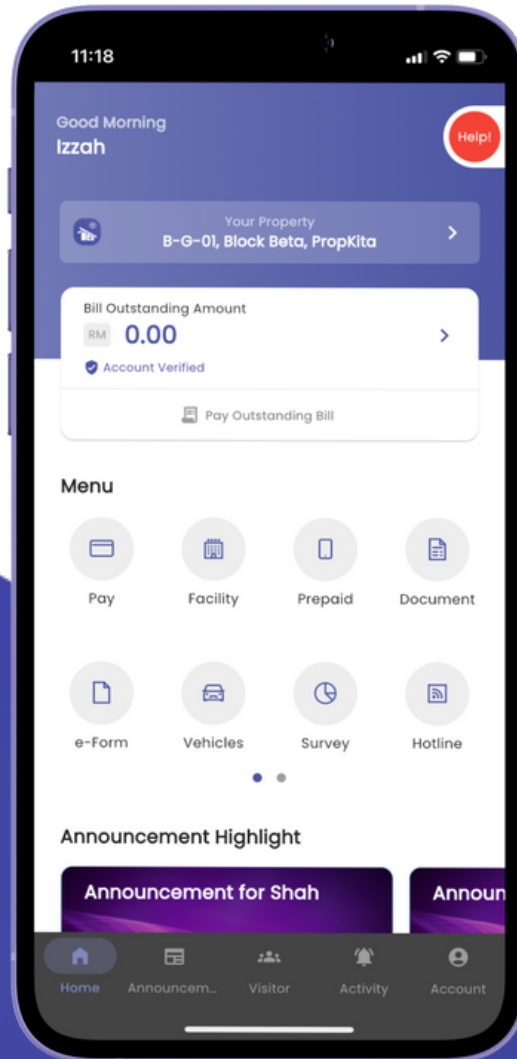




PropKita



USER MANUAL MANUAL PENGGUNA

PROPKITA APPLICATION

Dwibahasa

Tutorial 12

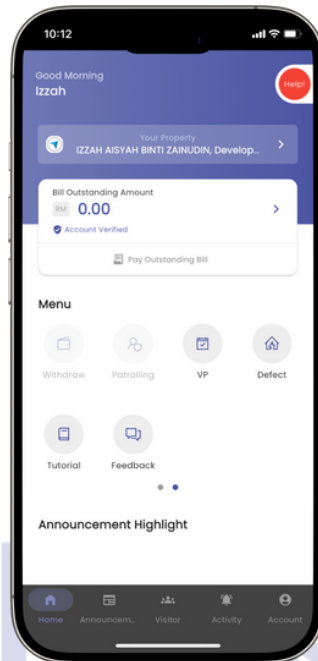
Defect

How to report a defect
Cara untuk melaporkan ada kerosakkan

1

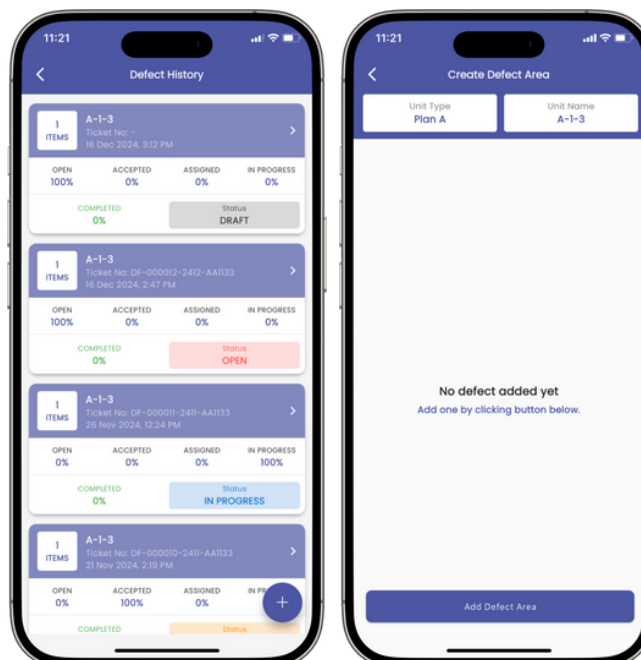
Slide the menu to the left then click the "Defect" button.

*Leret menu ke kiri kemudian tekan butang **defect**.*

**2**

Tap the plus(+) button to submit a defect report. Add defect report by clicking the "Add Defect Area".

*Tekan butang **tambah** untuk mengfailkan **defect report**. Tambah defect dengan menekan butang tambah defect area.*

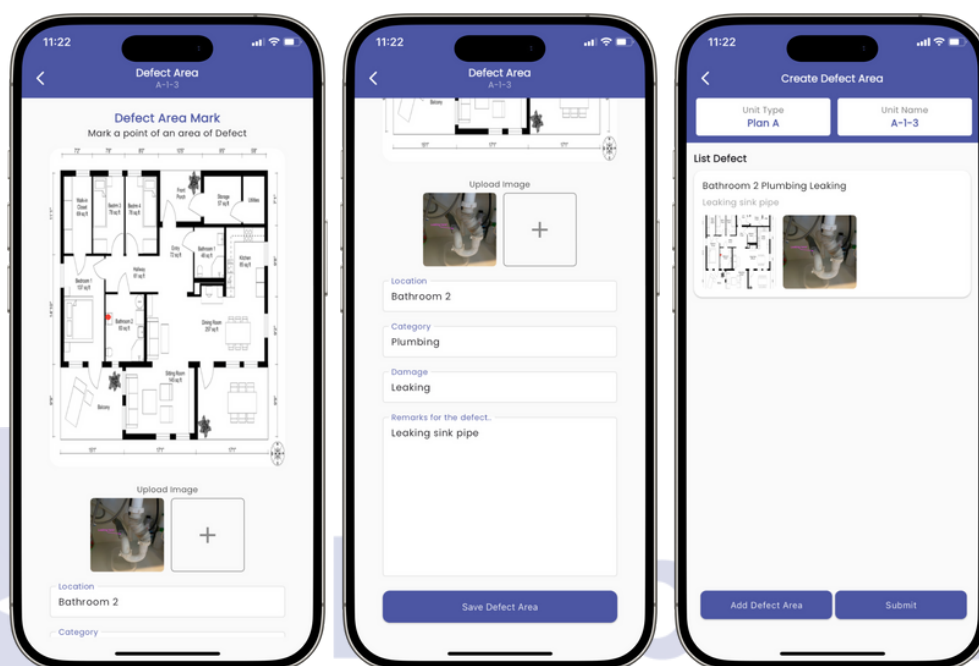


Defect – Cont.

3

Mark the defect point and fill in the required details. Click "Save Defect Area" to save the information. To add another defect, click "Add Defect Area". When finished, click "Submit" to submit or "<" to cancel.

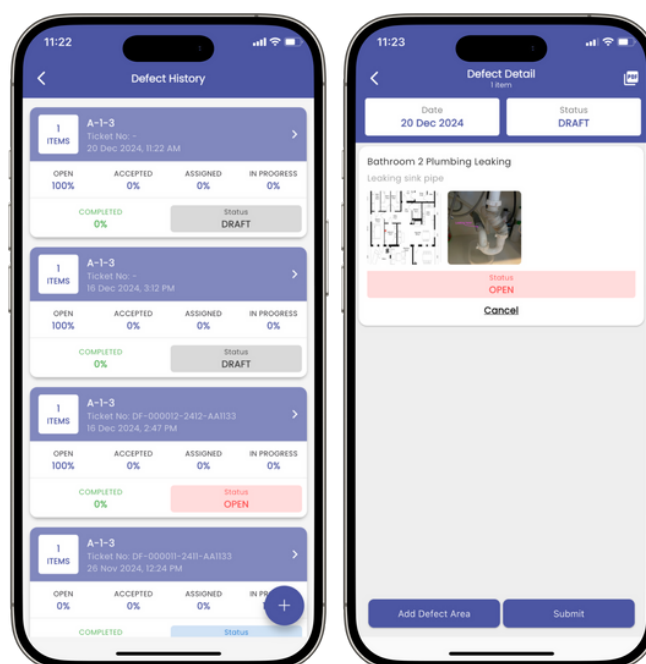
Tandakan titik kerosakan dan isikan butiran yang diperlukan. Klik "Save Defect Area" untuk menyimpan maklumat. Untuk menambah kerosakan lain, klik "Add Defect Area" Apabila selesai, klik "Submit" untuk menghantar atau "<" untuk membatalkan laporan kerosakan.



4

To cancel a defect, click on "Draft," then click "Cancel".

Untuk membatalkan laporan kerosakan, klik pada draft, kemudian klik cancel.

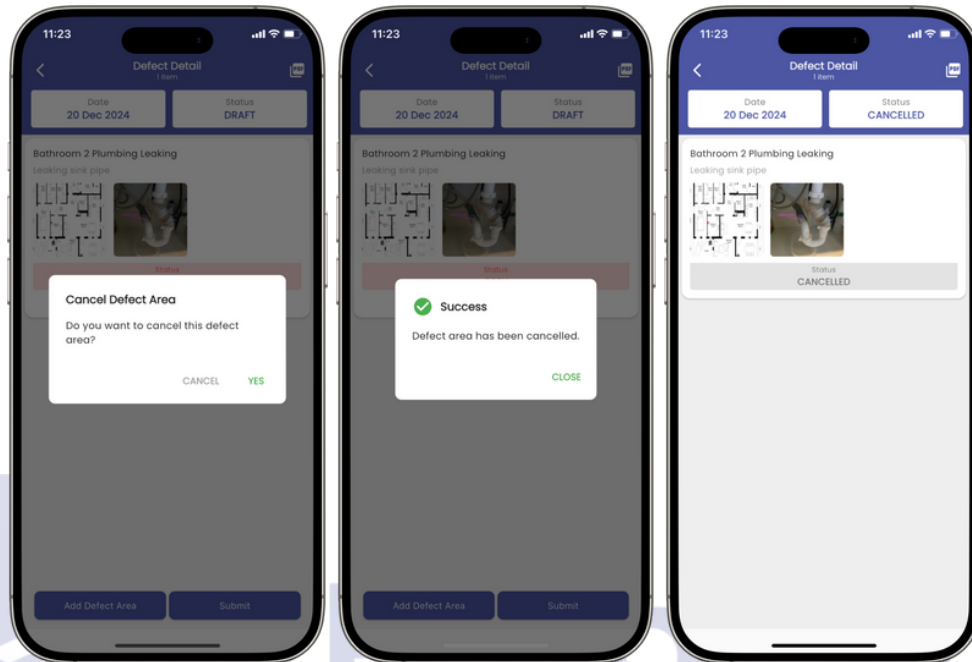


Defect – Cont.

5

Then, click "Yes". Once successful, click "Close", and the defect status will be updated to "Cancelled."

Kemudian, klik "Yes" Setelah berjaya, klik "Close", dan status kerosakan akan dikemas kini kepada "Cancelled".



6

To submit a defect, click on "Draft", then click "Submit."

Untuk menghantar laporan kerosakan, klik pada "Draft", kemudian klik "Submit".

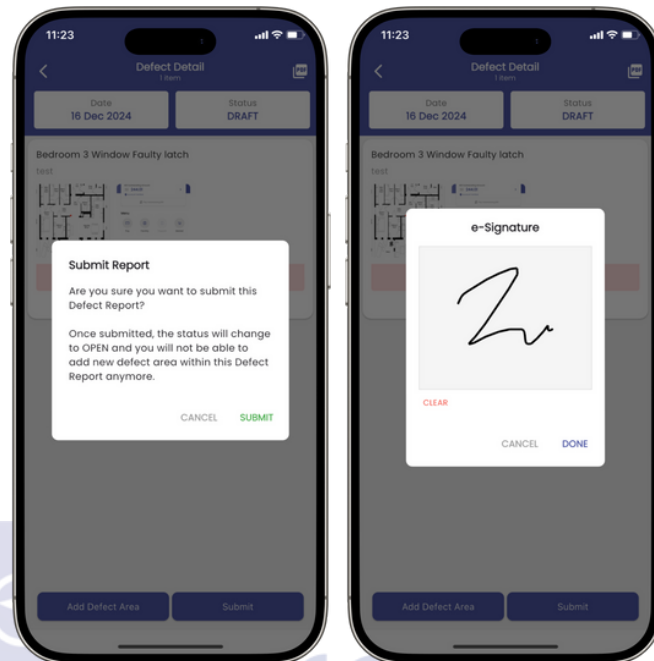


Defect - Cont.

7

Then, click "Submit" and provide your signature. Once finished, click "Done".

Kemudian, klik "Submit" dan tandatangan. Setelah selesai, klik "Done".

**8**

A success message will be displayed. Click "Close," and the submitted defect will appear in the defect history, where user can monitor the defect status.

Mesej berjaya akan dipaparkan. Klik "Close", dan laporan kerosakan yang telah dihantar akan muncul dalam sejarah laporan kerosakan yang membolehkan pengguna memantau status laporan kerosakan.

