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# USER MANUAL (GATE PASS) MANUAL PENGGUNA (GATE PASS)

PROPKITA SYSTEM DASHBOARD

Dwibahasa

## Tutorial 11 Gate Pass - 1. Approval

Gatepass Approval allows the user to **view** and **approve** the submitter's request.

Gatepass Approval membolehkan pengguna **melihat** dan **meluluskan** permohonan penghantar.

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Gatepass History allows the user **view** a record of the submitter's activity in the property.

Gatepass History membolehkan pengguna **melihat** rekod aktiviti penghantar di dalam hartanah.

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### **Blacklist List**

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#### Then, click on **Blacklist List**.

Seterusnya, klik pada **Blacklist List**.

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After that, click on **+Add Blacklist**. Fill in the information and click **Submit**. Setelah itu, klik pada **+Add User**. Isikan maklumat dan klik **Submit**.



The blacklist list information will be shown after submission. Click on **Remove** button. Then, click **Okay** to proceed.

Maklumat senarai hitam akan dipaparkan. Klik pada butang **Remove**. Kemudian, klik **Okay** untuk membuangnya dari senarai.

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