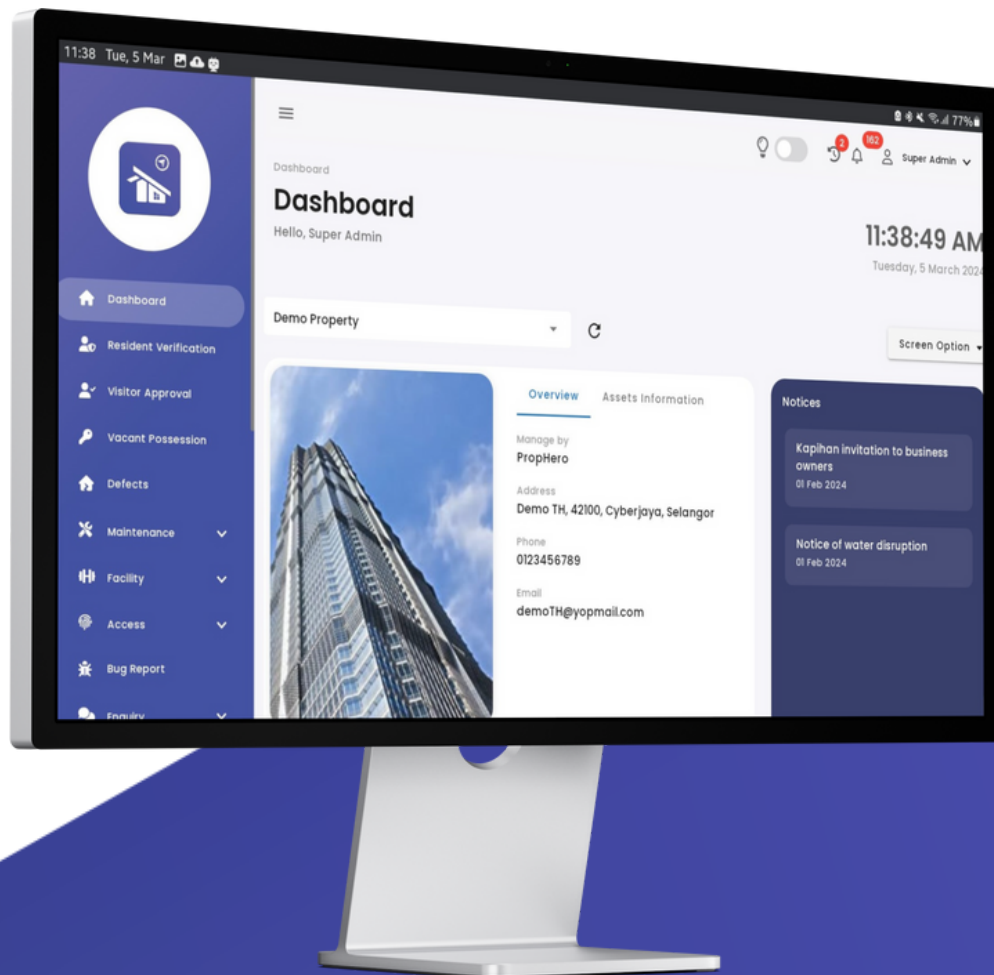




PropKita



USER MANUAL (REPORT)

MANUAL PENGGUNA (LAPORAN)

PROPKITA SYSTEM DASHBOARD

Dwibahasa

Tutorial 15

Report – 1. Visitor

The Visitor Report displays a list of visitors who have checked in and out of the property.

Laporan Pelawat memaparkan senarai pelawat yang telah mendaftar masuk dan keluar dari hartanah.

Image	Visitor Name	Unit	Block	Pass Number	Check In	Check Out	Action
	id	S-01-05	Block Sigma	34	14 Nov 2024 09:22 PM	-	View
	JOHN	1-1	A	34	12 Nov 2024 10:41 AM	12 Nov 2024 10:47 AM	View
	STAFF Test	1-1	A	33	30 Oct 2024 03:58 PM	-	View
	STAFF Testing	25025034	WB	32	30 Oct 2024 03:52 PM	-	View
	TESTING Syah	1-1	A	31	30 Oct 2024 03:42 PM	-	View
	DOD	Cyber01	Block Cyber	23	30 Oct 2024 16:52 AM	-	View
	SHAH	G-0-07	Block Gamma	31	29 Oct 2024 04:22 PM	29 Oct 2024 04:26 PM	View
	BOB	S-01-05	Block Sigma	23	30 Sep 2024 11:51 AM	29 Oct 2024 12:40 PM	View
	DEY	1-1	A	30	29 Oct 2024 11:51 AM	-	View
	TEST	1-1	A	26	29 Oct 2024 11:48 AM	-	View

2. Resident Application

The Residents Application Report displays the list of property Owners. User can view the details of each owner by clicking **View**. It also includes a list of Tenants in the property. User can view tenant details by clicking the **View** button.

Laporan Permohonan Penduduk memaparkan senarai Pemilik hartanah. Pengguna boleh melihat butiran setiap pemilik dengan mengeklik **View**. Ini juga termasuk senarai Penyewa dalam hartanah. Pengguna boleh melihat butiran penyewa dengan mengklik butang **View**.

Name	Block	Unit	Resident Type	Status	Contact	Action
Yas	Block Sigma	S-01-023	Owner	Approved	20 Jul 2023 12:17 PM	View
Amin	Block Delta	S-01-02	Owner	Pending	30 Jun 2023 12:04 PM	View
Amin	Block Delta	S-01-02	Owner	Approved	30 Jun 2023 12:04 PM	View
Amin	Block Sigma	S-01-01	Owner	Approved	27 Jul 2023 10:17 AM	View
Amin	Block Sigma	S-01-05	Owner	Approved	16 Jun 2023 12:04 PM	View
Amin	Block Delta	S-01-01	Owner	Pending	16 Jun 2023 12:04 PM	View
Amin	Block Sigma	S-01-01	Owner	Pending	30 Jun 2023 12:04 PM	View
Amin	Block Sigma	S-01-05	Owner	Approved	16 Jun 2023 12:04 PM	View
Amin	Block Sigma	S-01-02	Owner	Approved	24 Aug 2023 11:02 AM	View
Amin	Block Sigma	S-01-01	Owner	Approved	24 Aug 2023 11:02 AM	View

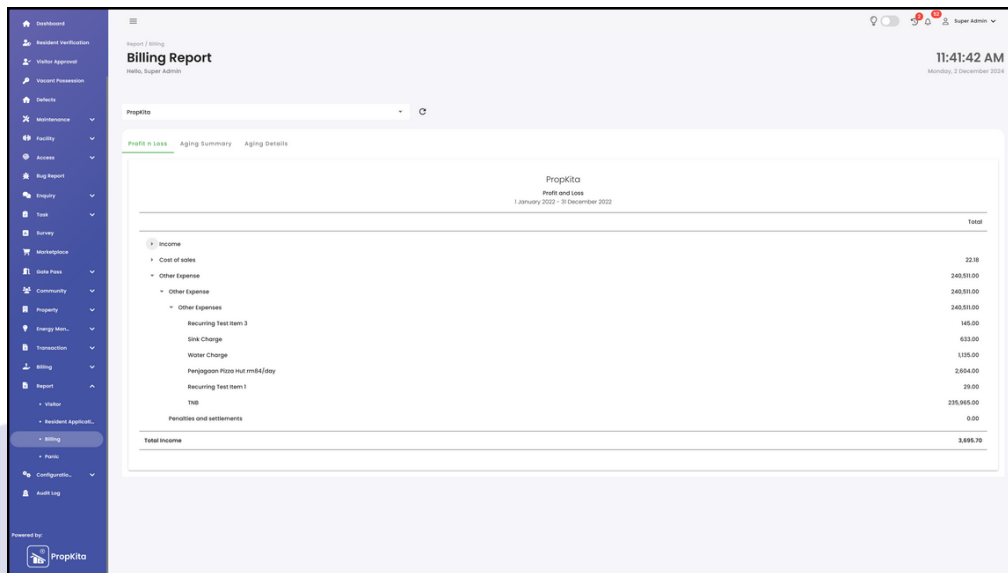
Name	Block	Unit	Resident Type	Status	Contact	Action
Amin	Block Sigma	S-01-05	Tenant	Pending	14 Aug 2023 09:16 PM	View
Amin	Block Sigma	S-01-01	Tenant	Approved	20 Sep 2023 04:46 PM	View
Amin	Block Sigma	S-01-05	Tenant	Approved	20 Sep 2023 04:46 PM	View
Amin	Block Sigma	S-01-05	Tenant	Approved	20 Sep 2023 04:46 PM	View
Amin	Block Sigma	S-01-01	Tenant	Approved	20 Sep 2023 04:46 PM	View
Amin	Block Sigma	S-01-01	Tenant	Approved	20 Sep 2023 04:46 PM	View
Amin	Block Sigma	S-01-01	Tenant	Approved	20 Sep 2023 04:46 PM	View
Amin	Block Sigma	S-01-01	Tenant	Approved	20 Sep 2023 04:46 PM	View
Amin	Block Sigma	S-01-01	Tenant	Approved	20 Sep 2023 04:46 PM	View
Amin	Block Sigma	S-01-01	Tenant	Approved	20 Sep 2023 04:46 PM	View



3. Billing

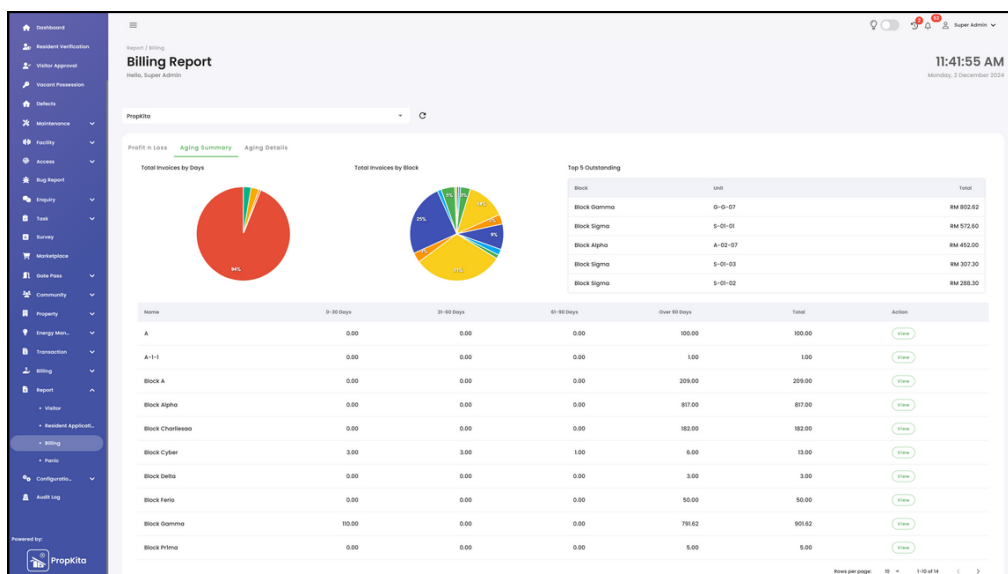
The Billing Report displays the total income, including the **Profit** and **Loss** of the property.

Laporan Bil memaparkan jumlah pendapatan, termasuk **Untung** dan **Rugi** hartanah.



The Aging Summary shows the total invoices categorized by day and block, along with the top 5 outstanding invoices in the property.

Laman ini menunjukkan jumlah invois yang dikategorikan mengikut hari dan blok, bersama dengan 5 invois tertunggak teratas dalam hartanah.



Aging Details lists the detailed unit information for the property.
Laman ini memaparkan maklumat terperinci unit untuk hartanah.

Billing Report
Harta, Super Admin

11:42:24 AM
Monday, 2 December 2024

Demo Property Indonesia

Month: All Year: All

Actions Panel: Export Excel

Profit n Loss Aging Summary **Aging Details**

Unit	Invoice	0-30 Days	31-60 Days	61-90 Days	Over 90 Days	Action
Unit		0.00	11.50	0.00	322.51	View

Items per page: 10 1-1 of 1

It also displays a list of receivable invoices within the property.
Ia juga memaparkan senarai invois yang perlu diterima dalam hartanah.

Billing Report
Harta, Super Admin

11:42:28 AM
Monday, 2 December 2024

Demo Property Indonesia

Month: All Year: All

Actions Panel: Export Excel

Profit n Loss Aging Summary **Aging Details**

Unit	Invoice	0-30 Days	31-60 Days	61-90 Days	Over 90 Days
INV-2437-0003		0.00	0.00	0.00	85.50
INV-2435-16828		0.00	0.00	0.00	0.01
INV-2435-16827		0.00	0.00	0.00	1.00
INV-2400-0003		0.00	1.50	0.00	0.00
INV-2436-0004		0.00	0.00	0.00	151.00
INV-2400-0004		0.00	2.50	0.00	0.00
INV-2400-0002		0.00	7.50	0.00	0.00

Items per page: 10 1-7 of 7

4. Panic

The Panic Report displays the Panic List, which records the number of times the panic button has been pressed and displays details about who pressed it.

Laporan Panik memaparkan Senarai Panik, yang merekodkan jumlah butang panik yang telah ditekan dan memaparkan butiran tentang individu yang menekannya.

Panic Report
Halia, Super Admin

11:43:08 AM
Monday, 2 December 2024

Panic List

Name	Coordinate	Reason	Responder	Status	Date	Trigger Time
Sales Team	2.918772954731, 101.65828972839	Other	Hafiz	Acknowledge	29 Nov 2024	17:36:24
Shukli	3.178889, 101.6682957			Acknowledge	19 Nov 2024	14:55:57
Shukli	2.9189054, 101.6578802	Other	Zulfadli	Acknowledge	18 Nov 2024	13:34:24
Shukrin Adnan 404	2.9187947699313, 101.65818496017	Other	Shah	Acknowledge	12 Nov 2024	10:25:57
Shukli	2.9188283, 101.6578239	Other	Hafiz	Acknowledge	12 Nov 2024	10:08:35
Shukli	2.9188901, 101.6578084	Other	Zulfadli	Acknowledge	29 Oct 2024	16:49:39
Shukli	2.9188609, 101.6578188	Other	Hafiz	Acknowledge	29 Oct 2024	12:05:53
Azul	2.918816788862, 101.6582762448	Other	Ward	Acknowledge	28 Oct 2024	12:01:35
Azul	2.918806039909, 101.65838867953			Other	28 Oct 2024	11:39:41
Azul	2.918634746679, 101.65817282295			Other	28 Oct 2024	11:39:20

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